




APPENDIX A


Council Delivery Plan 2020-23 Monitoring Report Q2 2022/23






Key:

-  Corporate priority is on track
-  There are some concerns about this corporate priority
-  Significant concerns







Theme: A great place to LIVE



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Increased Housing Supply	Maintain our Five-Year Housing Land Supply	Martin Grainger	Cllr Crane	Deal with pre-application queries and planning applications for new residential development expeditiously	31-Mar-2023			The Development Management Service is continuing to process applications efficiently. This includes dealing with the backlog relating to high workload levels experienced over the last two years. The services work includes dealing with significant strategic applications and NSIPs. Significant progress has been made on the production of a Local Plan. This document sets out a portfolio of housing and employment sites to meet growth up to 2040. Consultation on the Preferred Options draft of the plan took place between 31st January and 12 March 2021. Over 1200 comments were received. A further 44 sites were submitted as part of the Preferred Options consultation and a further consultation on these additional sites took place between 2nd August and 13th September 2021. A number of additional evidence base documents have also been consulted on as a separate exercise. They related to the	
				Explore new sources of supply and a long-term pipeline of housing sites to 2040 through the new Local Plan (see below).	31-Mar-2023				
				Proactive Work with developers to unlock 'stuck sites'	31-Mar-2023				
				Provide appropriate Planning support to deliver the Councils Housing Development Programme and HRA new-build projects	31-Mar-2023				

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								approach to Greenbelt, CIL and Local Plan Viability, Greenspace Audit and Indoor/Outdoor Sports. A revised Local Development Scheme has been brought into effect. Consultation on the Publication Local Plan is now underway and ends on the 7 th October. Depending on the outcome of the consultation it is anticipated that the Local Plan will be submitted for Examination early next year.	
Increased Housing Supply	Maximise the number of available homes through delivering the Empty Homes programme.	Sarah Thompson	Cllr Musgrave	Deliver the Empty Homes Programme	31-Mar-2022			Programme completed end March 2022	
Increased Housing Supply	Implement a Selby District Council Housing Development Programme	Phil Hiscott	Cllr Crane	Agree the most appropriate delivery models for the HDP	31-Dec-2020	1-Apr-2021		Delivery Models Affordable Housing Strategy for 2021 onwards approved by the Executive April 2021. This sets out the delivery priorities for the HDP. HDP Board created and meetings taking place.	
				Create HDP Programme Board, agree priority sites within Phase 2 and the Development Programme.	31-March-2023			HDP Phase 2: Following confirmation of planning consent for the four sites within the programme, work to determine the financial viability of the schemes has now been completed. Regrettably, as a result of upward pressure in the market the financial modelling has identified the schemes do not currently satisfy the Council's financial viability parameters. Work is ongoing to review the proposals and to ensure the planning consents granted are secured so the sites can be developed when market conditions allow.	

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								<p>S106 Acquisitions:</p> <p>Planning consent for the Staynor Hall development by Persimmon secured. Dialogue regarding the Council's interest in securing 22 of their affordable housing provision remains ongoing. Negotiations ongoing to purchase Selby & District Housing Trust Homes. Executive agreed in principle purchase in April.</p> <p>Empty Homes/Council House Buy-backs:</p> <p>The programme part funded by Homes England to acquire 10 empty homes was completed in Q4 and the first property acquired through our one-for-one replacement programme using S106 monies is also now complete.</p> <p>Work to identify further opportunities to increase the Council's affordable housing portfolio is continuing.</p>	
Improve our housing stock	Deliver the housing improvement programme element of the HRA Business Plan 2019-2025.	Phil Hiscott	Cllr Musgrave	Deliver the HRA improvement Plan.	31-Mar-2022		▶	<p>The Housing Repairs Service is continuing to refurbish VOID properties and carry out all repairs and performance in these areas remains on target.</p> <p>We continue to work through the remaining backlog of works resulting from the various Covid lockdowns and have brought in additional internal and external support to clear the remaining repairs as soon as possible.</p>	▶
				Deliver the HRA Business Plan 3 Year Capital Investment Programme (agreed Dec 2019).	31-March-2023		▶	<p>Delivery of the capital investment programme in 2022/2023 is focussed on ensuring all our properties continue to meet statutory compliance requirements around electrical and gas safety as we move towards handing over a 'safe and</p>	




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								legal' portfolio to the new Council for North Yorkshire.	
Market Town Regeneration	Develop and implement Town Action Plans and partnerships for Selby, Tadcaster and Sherburn-in-Elmet	Julian Rudd	Cllr Buckle	Complete Town Centre Action Plans for Selby & Sherburn	30-Sep-2020			Revitalising Towns Initiative The priority projects included within the Town Centres Revitalisation Programme were approved by Executive in September 2021. The scope of the work has been broadened to include Sherburn Legacy Projects (grant scheme). Detailed project plans are being developed to ensure projects are completed (or at least in contract or under construction) by March 2023. Projects include: -	
				Develop partnership groups for implementing Selby, Sherburn and Tadcaster Town Centre Action Plans.	31-Dec-2020			Tadcaster – Improvements to Tadcaster Bus Station Sherburn – Low Street improvements Selby – Market Place and Park improvements The Town Centre Action Plan for Tadcaster will now follow proposals recommended within the Local Plan and align with Tadcaster aspirations through NYC Locality initiative.	
				Complete Town Centre Action Plan for Tadcaster	30-Apr-2022			A Govt changing places grant has been awarded to SDC for a toilet facility for people with additional needs. The grant and SDC match funding will deliver two units, one at Selby Station to be incorporated to the TCF scheme and managed by the station operator	






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				Implement the Opening Town Centres Safely plan.	31-Mar-2022		▶	<p>TPEXpress, and one at Tadcaster Bus Station to be managed by SDC. Approval for scheme costs and revenue implications to be sought at November Executive.</p> <p>Under the town centre revitalisation grants (legacy projects) for Sherburn 2 applications have been awarded, a further two have just been submitted.</p>	
				Implement key projects from Town Action Plans for Selby, Sherburn and Tadcaster including:	31-Mar-2021		▶	<p>Selby District Places and Movement Study</p> <p>A report summarising the consultation, and proposed way forward was approved at the September Executive. The report also acknowledged the current work being undertaken by the Local Plan Team in Tadcaster, which includes place and movement type proposals.</p>	
				Complete Places and Movement study of Selby, Sherburn and Tadcaster – joint with NYCC (plus LEP funds).	30-Apr-2021	30-Apr-22 (Phase 1)	▶	<p>A Place and Movement Phase 2 is currently being progressed by NYCC Highways, and the final scope for WSP is being agreed with SDC. The Phase Two work will build upon the outcome of the consultation and identify a set of priority projects, focussed on key junctions in Selby and Sherburn and measures to support active travel.</p> <p>Selby Town Centre High Street Heritage Action Zone</p> <p>The HSHAZ is a four-year programme funded by Historic England, which began</p>	

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				Deliver the Selby town centre High St Heritage Action Zone programme.	31-Mar-2024			<p>in July 2020 and runs until the end of March 2024. It includes the creation of new planning guidance, grants to local property owners for building conservation projects, streetscape redesign work in the town centre, and community engagement activities.</p> <p>Three building conservation projects were completed in 2021/22 and this financial year another 2 are confirmed with some smaller grants being explored for the new year. New streetscape and car park designs are to come this year.</p>	
				Deliver Transforming Cities Fund programme to transform the Selby station area.	31-Mar-2023	Note: extension to completion date approved by DfT. New completion date March 2024 (await final confirmation)		<p>Community engagement in 2022 included plans for Heritage Open Days that included walking tours, lectures, and an exhibition, focussed on the industrial and innovative heritage of Selby. Unfortunately, they have had to be reprogrammed this winter due to the mourning period Queen Elizabeth II, but new tours are starting in winter 2022.</p> <p>Grant drawdowns from Historic England have been confirmed and received for Q1 and Q2.</p> <p>Selby Station Gateway Transforming Cities Fund (TCF)</p> <p>The Outline Business Case (OBC) was submitted to WYCA Final approval for the OBC was received in February 2022. Work is now being completed on the FBC and this will be submitted in March 2023.</p> <p>Strong progress has been achieved with land acquisition, including purchase of the Selby Business centre in December</p>	











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								<p>2022 and The Railway Club has now been purchased in July 2022.</p> <p>The planning application for TCF has been approved. Regular comms meetings are taking place to plan and deliver comms to the public, and businesses to increase awareness of the scheme and its benefits ahead of construction from Spring 2023.</p> <p>Officers are in continuous dialogue with WYCA over delivery timescales and Members will be informed as further information becomes available. The Council has identified sufficient funding to ensure that the Station Gateway scheme will be fully delivered, including the Station Plaza, by Summer 2024.</p> <p>DFT have confirmed that spend of TCF can extend to March 2024.</p>	





Theme: A great place to ENJOY

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Community	Develop a resilient community	Stuart Robinson	Cllr Buckle	Establish local arrangements that support residents in addressing financial difficulty.	31-Dec-2020	31-Mar-2021		£2M Community Legacy Fund with Two Ridings Community Foundation established to support local community organisations to access District funding, protected to the area in perpetuity. The Fund was launched on 1 st November 2021.	
				Collaborate with community representatives and funders to establish the community engagement and funding process post covid-19	30-Jun-2021	01-Nov-2021			
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				Collaborate with local authority, health, and voluntary sectors to establish a development pathway for a strong and resilient VCS sector to support community emergency response and long-term recovery of communities from Covid-19.	30-Sep-2021	31-Mar-2022		Selby Health Matters Partnership established a new action plan for 2021-2023 which includes developing a leadership programme to support VCSE and health leaders to provide joined up services. Programme design will be developed in line with LGR Community Networks. Interim local place leader networks established by Community First Yorkshire. Selby District AVS has joined the Equalities and Advice networks to further strengthen connections between VCSE providers.	
Environment – Low Carbon	Implement the recommendations of the Low Carbon Working Group (LCWG)	Stuart Robinson	Cllr Musgrave	Develop a Low Carbon Action Plan considering the recommendations of the Low Carbon Working Group.	31-Dec-2020			Q2 update: <ul style="list-style-type: none"> • Groundwork commenced survey work to assess suitability for tree planting on council land. • Engagement underway with local Selby Sustainability Group to inform the new North Yorkshire Council Climate Change Strategy. 	
OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Environment – Green Space	Work with local partners to maintain and enhance local parks, play areas and open spaces.	Keith Cadman	Cllr Grogan	Deliver capital investment of £100k p.a. to improve quality and accessibility of Council play areas – improving two play areas per year for the years 2020-21; 2021-22; 2022-23.	31-Mar-2023			A contract for four playgrounds at parkland drive and woodlands avenue in Tadcaster and Volta Street and Petre Avenue in Selby was awarded in April 2022. Public consultations have been held and the designs finalised following evaluation of the feedback received. Work commenced on all sites late September and are planned for completion before the end of this calendar year.	

Theme: A great place to GROW

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Local Plan	Deliver the Local Plan by 2023	Martin Grainger	Cllr Crane	Develop Preferred Options and consult stakeholders.	28-Feb-2021	12 Mar 2021		Significant progress has been made on the production of a Local Plan. This document sets out a portfolio of housing and employment sites to meet growth up to 2040. Consultation on the Preferred Options draft of the plan took place between 31st January and 12 March 2021. A further 44 sites were submitted as part of the Preferred Options consultation and a further consultation on these additional sites took place between 2nd August and 13th September 2021. A number of additional evidence base documents have also been consulted on as a separate exercise. They related to the approach to Greenbelt, CIL and Local Plan Viability, Greenspace Audit and Indoor/Outdoor Sports. A revised Local Development Scheme has been brought into effect. Consultation on the Publication Local Plan finished on 28 October and Officers are now considering the responses received. Depending on the outcome of the consultation it is anticipated that the Local Plan will be submitted for Examination early next year.	
				Develop Publication Draft and consult stakeholders	31- Jul - 2022	28 Oct 2022			
				Draft Local Plan Submitted for Examination by the Planning Inspectorate	28-Feb-2023				
				Create the evidence base – including an Infrastructure Delivery Plan for the Selby district.	28-Feb-2023				
				Local Plan adopted	30-Mar-2024				
Visitor Economy	Continued delivery of the 'Selby District Visitor Economy Strategy 2018-22 – and beyond'.	Julian Rudd	Cllr Grogan	Work plan reviewed for the 'Selby District Visitor Economy Strategy 2018-22 – and beyond' with emphasis on sectoral support and development needs in response to C-19:	30-Sep-2020	11-Jul-2021		VEAB continues to meet. Dates for 2023 Residents Engagement Festival set as ½ April. Food & Drink Improvement Plan almost complete. Centres on maximising opportunities in the District: food tourism, localising the supply chain, collaborative trade show attendance, synergy with health & well-being agenda, Buy Local and Heart of Yorkshire Food & Drink campaigns and content, highlighting the district's high-quality SMEs and	
				Deliver short-term outputs – emphasis on local people & staycationing	31-Mar-2021	31-Dec-2021			
				Deliver medium term outputs – broadening emphasis to national trade	31-Dec-2021	Ongoing			

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				Longer term outputs – developing emphasis to include international travellers	31-Mar-2023	Ongoing		micro-businesses, supporting the global ambitions of businesses such as Grencore, the Pecan Deluxe Candy Company and Cranswick Gourmet Bacon. Heart of Yorkshire recent highlights include blogs on Halloween & half-term activity. Current focus on Christmas content – working to balance high-lighting free family activity and supporting businesses.	
Visitor Economy	Develop and implement the Selby District Cultural Development Framework.	Julian Rudd	Cllr Grogan	Selby District Cultural Development Framework completed (including evidence base & consultation with stakeholders, as agreed with funders)	31-Dec-2020	31-Jul-2021		Cultural Development Framework in delivery: Heritage Interpretation Masterplan complete. Public Art Plan at final design stage. Arts Council England has announced that the Mediale (now based in Selby) is one of their new National Portfolio Organisations (NPO). It will receive £196,000 per year for 4 years from the Arts Council.	
				Implement immediate short-term outputs from the framework; develop key projects in line with covid-19 response and external investment e.g. Barlby Road Corridor project; extending festivals/events offer;	30-Apr-2022	Ongoing		Arcade, who SDC is working with in Tadcaster, is also a new NPO. Multiple artists residencies underway including for public art (Tadcaster Bus Station, Selby station gateway) and as part of Selby Stories, the cultural programme for the High Street HAZ. 7 schools have participated in the singing/song-writing project, including Riccall, Barlby Bridge, Wistow, Brayton, Staynor Hall and Selby Abbey. The Minecraft project continues to attract great numbers of children and young people.	









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								Grant-aided two community arts projects in Tadcaster, delivered by TEMPT. The Barlby Road corridor artist R&D is complete. The project culminated in the recreation of BOCM's dances in Selby Park.	
Enterprise & Growth	Deliver the Selby District Economic Development Framework 2022...and beyond	Julian Rudd	Cllr Buckle	Deliver a sustainable and targeted programme of support to SME businesses – to support the post-Covid recovery	31-Mar-2023			SDC were fully involved with the LEP in the development and shaping of the Covid-19 Economic Recovery Plan. Covid economic responses are complete now and we have moved into the post-pandemic "new normal" phase. The Council's key economic priorities and projects have been put forward for inclusion in the LGR workstream 'Economic Strategy', which will guide the early years of the new authority as well as contributing to the ED workstream on how the new authority's priorities will be delivered.	
				Develop and agree with the owners of each key strategic site identified in the EDF Framework (e.g. S2, Eggborough, Kellingley) a programme of short, medium term deliverable actions to bring the site forward in line with EDF	31-Mar-2023			Post-Covid and post Russian invasion of Ukraine there are significant challenges particularly in recruitment, property shortage, supply chain issues and rising costs, particularly fuel, but the outlook is still positive and there are significant growth opportunities despite the headwinds. In summary, SDC has continued to provide support, now fully back to in-person meetings including: <ul style="list-style-type: none">• Business support to SME's;• Grant funding for innovation & start-ups;• Consultancy support funding;• SDC has planned and is delivering a series of workshops to help businesses grow/deal with changing	


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								<p>legislation and economic challenges.</p> <ul style="list-style-type: none"> • Planned 2nd Selby District Business Awards; • Re-Established two successful forums/networking groups post-lockdown; • Planned and delivered a programme of Employment and Skills Forums which will culminate in an Employment & Skills conference on 29th September; • Worked closely with NYBEP (North Yorkshire Business & Education Partnership) working with schools forming a relationship between schools and businesses. • Worked with YNYLEPP, employers, apprenticeship providers and the Apprenticeships Hub. <p>The new Economic Development Manager has now been in place over a year now and is planning the team's priorities for the remainder of the lifetime of this Council, working with the Executive. During Q1 the outlook for strategic development sites has continued to remain positive with significant progress being made on most of them on a speculative build basis. This is the result of market shift and significant demand for industrial and storage space in the region. Demand is still strong but planning delays and increased construction costs are proving a challenge. SDC has worked with developers to encourage the type of development that fits with our Economic Development Strategy, the YNY Plan for Growth and the</p>	

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								emerging Economic Strategy for the new authority.	

Theme: A great place with a Council delivering GREAT VALUE

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Digital Customers	Deliver Digital Strategy 2020	Stuart Robinson	Cllr Lunn	Complete implementation of Digital Workforce – Office 365; new devices; MyView	31-Dec-2020	31-Mar-2021		<p>Note – due to LGR, the primary focus is now on ensuring current systems remain stable and supported in advance of handover to the new council.</p> <p>Except for completing the housing system project, all other transformation activity is on hold.</p> <p>Digital Workforce</p> <ul style="list-style-type: none"> Completed <p>Digital Customers</p> <ul style="list-style-type: none"> Completed. <p>Civica Cx Housing System</p> <ul style="list-style-type: none"> Phase 1 (rents, tenancy) completed. Upgrade to live system (bug fixes plus improvements in automating lettings) completed. Project plan in place for phase 2 (assets, repairs) – expect to complete Q1 2023. Upgrade to test system completed. 	
				Complete implementation of phases 1 – 3 of Digital Customers – Northgate Citizens Access; CivicaPay; Scanstation; Citizens Online project	31-Dec-2021	31-Jan-2022			
				Complete full implementation of Civica CX digital platform for housing and asset management.	30-Sept-2022				
Digital Customers	Transform customer contact services and achieve channel shift	Stuart Robinson	Cllr Buckle	Set up Contact Centre at Civic Centre and provide appointment-based face to face customer services.	01-Nov-22	28-Nov-22		Customer Services now effectively delivering appointment-based services for those customers unable to access services by other means. Meeting room 4 set up as a permanent private meeting space for seeing customers. Pod set up in Civic Centre reception to support management of visitors. This will support the Civic Centre to meet current and expected post-LGR needs.	

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Quality Workforce	Deliver People Plan to support and develop staff through major change	Stuart Robinson	Cllr Lunn	Deliver People Plan, including new HR and OD service delivery arrangements; Leadership and Management Development Programme; enhanced approach to staff engagement and wellbeing; development of staff core skills	31-Mar-2023			<ul style="list-style-type: none"> • Training Planning completed – successful staff now undertaking qualification-based training. • Corporate push on mandatory training – all staff given an hour a week to support development. • Supported delivery of LGR staff focus groups and staff survey - SDC had highest response rate across North Yorkshire. • Trialled recording of staff briefing session in April. Latest sessions held 15 July and • Manager Forum held in Sept. 	
Effective use of Assets	Develop and implement the Asset Strategy 2020-30.	Phil Hiscott	Cllr Lunn	Develop Asset Strategy 2020-30 and high-level Action Plan – focus on our assets	30-Sep-2022			The disposal of Edgerton Lodge and the former Council depot on Barlby Road has now completed. Marketing of the former NatWest in Tadcaster is currently underway.	
Value for Money	Deliver robust arrangements to ensure financial plans are delivered, costs are minimised and planned savings and new opportunities for income are delivered	Karen Iveson	Cllr Lunn	Implement the strategic objectives set out in the MTFS – deliver investment programmes and savings	31-Mar-2023			Covid has impacted severely on the Council's finances and capacity over the last two years, and LGR is now impacting heavily on availability of resources. The overarching MTFS objectives remain but the majority of savings have been pushed back to 24/25. Investment programmes are in place but spending has been delayed as a result of capacity diverted toward the Council's pandemic response and LGR.	
				Monitor the budget for 21/22 and set balanced budget for 22/23 in light of Covid and LGR.	31-Mar-2021	24-Feb-2022		The budget for 21/22 was approved by Council in February 2021. It includes provision for Covid and LGR contingencies and takes account of the contractual risks highlighted in the MTFS which crystallised over 20/21. In year budget monitoring shows that Covid pressures continue but there has also	

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								been some upturn in planning income, waste recycles income and an improvement in investment returns. Investment programmes have also been delayed with some slipping into 22/23. The draft budget for 22/23 (Selby's last budget) was approved for by Full Council in February 2022. Deferral of savings to 24/25 has been confirmed with reserves bridging the gap in the short-medium term. There is a Council Tax freeze for 22/23. Budget monitoring indicates higher costs as a result of pay award and inflation but this is offset by increased investment interest, vacancies and income from recycles.	
				Update the MTFS in light of Covid impacts and delayed 'Spending Review' (incorporating the Fair Funding Review and any changes to Business Rates and Retention).	31 March 2022			The MTFS was updated and approved by Council in July 21. It incorporates covid impacts plus areas of additional investment. The spending review and review of business rates retention however continue to be delayed with expectations now for 23/24 or later. Budget work has been undertaken to help feed into the 2023/24 MTFS for the new Council.	